

APPLICATION FOR NEW STUDENT

(STUDENT MUST BE IN MALAYSIA)

UPDATED: January 2022
 AASC/UPPA/BR001/2021

	New	Student Pass/ Employment Pass/ Dependent Pass/ Others
	Progression	From Degree to Master / Master to PhD
	Variation	Change course/ Institution (Must be within 1 year)



A. STUDENT'S DETAILS (<i>Capital Letter</i>)			
1. Full Name :			
2. Siswamail/Email:			
3. Passport Number :		6. Nationality:	
4. Level of Study		7. Student ID Number:	
5. Programme:		8. Contact Number : (WhatsApp preferred)	
B. DOCUMENTS CHECK LIST (PROVIDED BY STUDENT)			PLEASE TICK (/)
<i>Please arrange the documents according to the sequence of the check list</i>			
1. Two (2) pieces of recent passport photo (3.5cm x 5.0cm) with white colour background . Passport photo should be facing straight.			
2. Two (2) sets of passport to be copied in all pages including blank pages in one sided of A4 paper. Only front details & current visa must be copied in coloured copy . 18 months of passport validity and above 6 blank pages left in the passport			
3. Two (2) copies of UM Offer Letter			
4. Two (2) copies of Latest Academic Transcript and Certificate from previous University			
5. Two (2) copies of Release Letter or/and Withdrawal Letter from previous University			
6. RM50.00 for Visa Processing Fee. (Not refundable) (payable through UM EPAY at epay.um.edu.my)			
7. Insurance Cover Note – If you choose Own Group Insurance			

FOR OFFICE USED ONLY:

1. Passport Validity Date : _____
2. Visa Validity Date : _____
3. Entry Date: _____

RECEIVED DATE AND STAFF SIGNATURE

