

## NEW DEPENDENT PASS

Once the family is in Malaysia with Single Entry Visa have to fill-up the form with attachment of the document needed. **If there is no current valid visa OR having a Social Visit Pass, the Dependents have to return back to their country of origin or outside of Malaysia when apply for dependent pass.**

### DOCUMENT NEEDED FOR SUBMISSION

- ❖ DP11A form
- ❖ Four (4) pieces of recent **passport photo** (3.5cm x 5.0cm) with **light blue colour background**.
- ❖ A copy of the **principal's passport** (Front detail page and current visa page only)
- ❖ A full copy of dependent passport including blank pages must be copied in one sided of A4 paper. **Validity passport must be more than 12 months. We have to emphasis that the family member's must have their own individual passport.**
- ❖ **Relationship Confirmation Letter** of family members to the EP holder attested by Malaysian Embassy/High Commission/Consulate General in your country of origin.
- ❖ **Personal Bond form** to be completed for biological parent and children above 18 to 25 years old.
- ❖ **Malaysia Revenue Stamp** value of RM10.00 (for biological parent and children aged 18 to 25 years old)
- ❖ **original of Marriage Certificate** (legal spouse)
- ❖ **Original of Birth Certificate** (each children)
- ❖ A copy of Marriage certificate and Birth certificate **translated into English and Certified True Copy (CTC)** by the respective Malaysian Embassy/High Commission/Consulate General in Malaysia on the **current year** of application.

### NOTES

For children aged more than 17 years and above, please apply for their student pass under the School or College. The Malaysia Immigration Department does not allow any application for them to be put under dependent pass.

For a child who is attending school, the application must be applied through the school. If the school does not provide any assistance in providing the student pass, a letter from the school should be provided to Visa Unit to get the dependent pass.

If a family member is stated in the same passport, a letter from the Embassy mentioning the individuals in the passport cannot be separated from the passport. The letter must be attached together with the application.

Children **above 18 to 25 years old** and **unmarried** have to produce a **Single Declaration Status** Letter from your respective Embassy in Malaysia **OR** the letter to be a stamped by the Malaysian Commission of Oath.

### ADDITIONAL TO THE DEPENDENT FEES

- New dependent will be charged an additional **Journey Performed (JP)** fees of RM500.00 each person